



College Security and Crime Awareness Policy

1. Purpose

In order to provide students with a safe environment in which to learn and to keep parents and students well-informed about College security, the Tooele Technical College (TTECH) adopts the following guidelines.

2. Policy

- 2.1. In accordance with the Crime Awareness and College Security Act of 1990, Title IX of the Education Amendments of 1972, and the Violence Against Women Act of 2013, the TTECH collects College crime statistics and prepares a report for distribution to all current students, employees and applicants for enrollment or employment.
- 2.2. By October 1 of each year, TTECH publishes and makes available the Annual Security Report to all prospective students and prospective employees. Such individuals are informed of the report's availability and given the opportunity to request a copy of the complete Annual Security Report.

3. Reporting Requirements

- 3.1. College is defined as "any building or property owned or controlled by the school within the same contiguous geographic area and used by the school in direct support of or related to its educational purpose." The College includes the facilities located at 88 South Tooele Blvd.
- 3.2. The report is made available annually in October to all current and prospective students and employees. In addition, the report is made available to all individuals during enrollment or employment orientation. At that time students and employees can review the report and receive a description of the College security procedures and further information regarding the prevention of crimes.
- 3.3. No student will have access to the College facilities, other than the parking area, at any time unless staff members are present. Any off College events which are sponsored by the school are supervised by College employees. Thus, the school will monitor and report any criminal activity to local law enforcement authorities should they occur.
- 3.4. The College does not employ College security officials. The security of the College is the direct responsibility of each employee and the Facility Manager. No such individuals have the authority to make arrests.
- 3.5. All individuals are encouraged and requested to report immediately any known criminal offense or other emergency occurring on College to their supervisor who will the school administration office on the designated form (Incident Report Form). All individuals are also encouraged to promptly report all crimes to appropriate police agencies. The College administrator will report all known criminal offenses to local law enforcement authorities upon receiving the report or upon obtaining knowledge of any criminal offense.
- 3.6. All students and employees are encouraged to be responsible for their own security and the security of others.
- 3.7. Sexual assault prevention programs are discussed during new student/employee orientation which includes online training modules on personal awareness and protection, alcohol awareness and its relationship to crime, the prevention of crime, increasing awareness of rape, acquaintance rape, and other forcible and non-forcible sex offenses. To increase crime awareness and prevention, local law enforcement officers are periodically invited to speak to staff and students.
- 3.8. The school will provide timely warning to the College community of any applicable crimes that have been reported to the College administration or local police agencies that are considered to represent a continuing threat to students and/or employees.
- 3.9. Statistics concerning the number of arrests for on-College criminal offenses, hate crimes, arrests and disciplinary referral statistics, are counted and reported based on definitions provided by the Federal Bureau of Investigation's (FBI's) Uniform Crime Reporting (UCR) Program. These statistics will be compiled and reported in the Annual Safety Report and will be distributed by October 1 of each year.