

Restraining Order Guidelines

- Remember that each situation is different and should be handled according to the circumstances.
- Student needs to report any protection orders they have against someone to Student Services.
- They should provide a picture of the person who they have a restraining order against so that the key people involved will know what the person looks like.
- Remember to keep the students privacy if they do not wish for it to be public knowledge.
- Only key employees need to be notified:
 - Front Desk
 - Student services
 - Students instructors
 - Facilities
 - Any other staff that needs to know based on the situation
- Encourage the student to not be alone outside of the classroom or while walking to their vehicle (Students can arrange for a TATC Staff member to walk them to their vehicle)
- If you should see the person
 - Notify the student and instructor
 - Call the Tooele County Dispatch or if it is an immediate threat call 911