



TOOELE TECHNICAL COLLEGE

Training Plan Update Request Form

Students that have paid a \$5.00 registration fee will be required to pay \$5.00 for each additional course or may opt to pay \$40 for unlimited courses or programs.

Date: _____

Student Name: _____ Student ID or SS #: _____

Program Currently enrolled in: _____

Registration Fee Due? YES Amount Due: _____ Received By: _____
 NO Date: _____

Add **Delete** **Change**(Note: May require a new schedule & withdrawal of previous program)

Program: _____ Track: _____

Core: _____
Core Name: _____

Electives: _____
Elective Name: _____
Elective Name: _____

Individual Courses: _____
Course Name: _____ Course Name: _____
Course Name: _____ Course Name: _____

NOTE: If you require additional Courses for this student's training plan, please attach a separate piece of paper to this sheet.

Check box that applies:

- My sponsor has approved this addition and/or change to my training plan.
- I certify that I am self-sponsored.

Sponsor Signature: _____ Date: _____

Sponsor Agency Name w/address _____

Student Signature: _____ Date: _____

Instructor Approval: _____ Date: _____

Form returned to instructor for the following reason:

- _____ Information Unclear
- _____ Information Incomplete

This section for Student Services Use Only

Received on: _____ By: _____ Processed on: _____ By: _____

**NOTE: INCOMPLETE FORMS WILL NOT BE PROCESSED.
PLEASE VERIFY ALL INFORMATION BEFORE SUBMITTING.**